

Report to: Cabinet



Date of Meeting 5 March 2025

Document classification: Part A Public Document

Exemption applied: None

Review date for release N/A

Update on the Council Plan delivery plan

Report summary:

This report provides Cabinet with an overview of the progress made on the Council Plan delivery plan up to the end of the third quarter of 2024/25.

Is the proposed decision in accordance with:

Budget Yes ☒ No ☐

Policy Framework Yes ☒ No ☐

Recommendation:

That Cabinet receive the progress report of the delivery plan and note the progress of the actions to date.

Reason for recommendation:

To ensure that the objectives from the Council Plan are being actioned and delivered appropriately.

Officer: Joanne Avery, Management Information Officer, javery@eastdevon.gov.uk

Portfolio(s) (check which apply):

- ☐ Climate Action and Emergency Response
- ☐ Coast, Country and Environment
- ☒ Council and Corporate Co-ordination
- ☒ Communications and Democracy
- ☐ Economy
- ☐ Finance and Assets
- ☐ Strategic Planning
- ☐ Sustainable Homes and Communities
- ☐ Culture, Leisure, Sport and Tourism

Equalities impact Low Impact

Climate change Low Impact

Risk: Medium Risk; There are reputational and organisational risks if we do not ensure that we monitor the objectives and measures from the council plan.

Links to background information [Appendix a – Council Plan delivery plan update quarter 3 2024/25](#)

Link to [Council Plan](#)

Priorities (check which apply)

- ☒ Better homes and communities for all
 - ☒ A greener East Devon
 - ☒ A resilient economy
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Report in full

This report provides an update on the council plan actions. The council plan sets out our strategic direction, including our priorities and actions, and is supported by service plans and individual performance reviews.

Responsible officers have been asked to update on progress so far up to the end of quarter three 2024/25 so gives us nine months of progress on the plan.

Many of the projects listed in the plan are now underway and are progressing as planned. Some work has been completed like the completion of consultation on key elements of the local plan and the adoption of the Fraud, Corruption and Compliance Strategy.

However, we do have some areas of variation where the projects are experiencing some changes to their original timescales but are still on going. These include projects around our stock condition survey and associated Housing Asset Management Strategy. The delivery of a master plan for the new community within the district and the delivery of the Exmouth Placemaking action plan. Work in these areas is progressing although not to the original timescale at present.

For projects listed as having variations in their timescales, we have consulted with responsible officers to determine realistic timeframes they are currently working towards. These updated timeframes are noted in the delivery plan. Where appropriate, we aim to agree on amending the timescales to better reflect achievable deadlines.

[Appendix A](#) provides the full delivery plan with the updates from quarter three by responsible officers.

Key to the delivery status listed for each action -

In progress: This status indicates that the action or measure is currently being worked on and is making progress. There are 48 actions across different themes and directorates that fall under this category.

Variation: This status is used for actions that have experienced some changes or adjustments in their timelines or implementation plans. There are 22 actions with this status.

Completed: Actions or measures that have been successfully completed. There are six actions that have reached this status.

Concern: Actions or measures with serious problems or significant delays. There are no actions currently marked as concern.

Not yet due: Actions or measures that have not yet commenced as they are not yet due and are waiting of other actions to be completed before they can start. There are 28 actions that are planned but have not started yet.

Not available: This status is used for actions where the current status information is not available. There is one measure with this status as this is not currently being recorded.

Review of actions for 2025/26

ELT's view is that they currently feel comfortable with the progress and direction of the delivery plan. Moving forward though, the Directors and their management teams are currently working through the Council Plan Delivery plans and the Directorate plans for 2025/26 to review our priorities moving into the new financial year particularly in light of the LGR. They will be focusing

on reviewing timeframes for the deliverables and making an assessment on each and recommending if they should pause, accelerate or continue.

ELT are due to meet on the 11th March to review this work and comment on any recommended changes. The outcome of this will be brought to a joint workshop with Cabinet and ELT to review and agree the way forward for our delivery plans and actions. This workshop is to be scheduled in mid to end March.

Forward reporting timetable for information

	Quarter 3 report	Quarter 4 report	Quarter 1 report	Quarter 3 report
End of quarter update request to responsible officers	6 th Jan to 20 th Jan	1 st April to 15 th April	1 st July to 15 th July	1 st October to 15 th October
Report collation	20 th Jan	16 th April	15 th July	16 th October
Report to ELT	4 th Feb	29 th April	29 th July	30 th October
Report submission for Cabinet	11 th Feb	6 th May	TBC*	TBC*
Cabinet	5 th March	4 th June (TBC)*	3 rd Sept (TBC)*	26 November (TBC)*

*(To be confirmed once 2025/26 meeting calendar published)

Financial implications:

No direct financial implication arising from the report.

Legal implications:

There are no substantive legal issues to be added to the report.